

2 May 2018

Dear Parent/Carer

As the date of the Ardèche Watersports Trip approaches, I would like to invite you to a short meeting in the Main Hall at The Castle School on Monday 21 May at 6.30pm. This meeting will provide you with an opportunity to gain specific information regarding all aspects of the trip, as well as a chance to ask any questions or to clarify any concerns.

During the evening I wish to collect the necessary paperwork that is required for an overseas, residential visit – therefore I would very much appreciate it if you could bring the following with you:

- Completed EV5 consent/medical form (enclosed)
- Code of Conduct signed by students and parents (enclosed)
- A valid EHIC medical insurance card
- A valid EU Passport with at least 6 months until expiry from the date of return (31/7/18)
- Any visa required for students not holding an EU passport for travel outside of the United Kingdom

However, if you need to retain any of the above documentation for use prior to our departure, could you please still bring these items to the meeting in order to allow us to take a copy to keep securely at the school for the duration of the trip.

There will also be an opportunity to purchase a commemorative polo shirt at a cost of around £15. Samples will be available to try for size and colour on the evening. Please also find enclosed a copy of the kit list.

Can I also take this opportunity to let you know that the deadline for the final payment of any outstanding balance is 21 May.

If you have any questions, please do not hesitate to contact me at the school.

Yours sincerely



Martin Wilkins
Party Leader

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