



The Castle Partnership Trust
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SCIENCE TECHNICIAN

Grade 14

School Support Staff Pay Scale

Wellington Road

Taunton, Somerset

TA1 5AU

Headteacher:

Sarah Watson

Tel: Taunton (01823) 274073

Fax: (01823) 274080

www.castleschool.co.uk

April 2018

Dear Applicant

Appointment of Science Technician

Thank you for your interest in the post of Science Technician. The Castle School offers a rewarding and positive environment in which to work and I hope that these details encourage you to submit an application.

We are looking to appoint a Science Technician to help cover long term sickness within our Science Department. Both full and part time applications are invited. The salary scale is Grade 14 on the Somerset Support Staff Pay Scale (£9.01 - £9.68 per hour) with applicants working term time only. This represents an actual starting salary of £14,384 per annum for a full time Technician working 37 hours per week.

The Science Technician has a valuable role to play in enabling the child in the classroom to succeed through providing a complete laboratory technical resource to the school.

Applicants should be enthusiastic, patient and flexible, demonstrate initiative, have excellent communication and organisation skills and be a team player. Previous experience in a similar role or an interest in science is desirable.

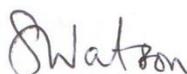
The most important thing for our children is their safety. We foster a culture of vigilance amongst staff, students and parents. We always listen to children and take their concerns seriously. The Castle Partnership Trust is committed to safeguarding and all staff have a duty of care towards our young people. All complaints and concerns are fully investigated. Please note that for posts working with children the successful candidate will be required to undergo Disclosure and Barring Service checks in line with the Local Authority and School Child Safeguarding Policy.

Applications should be emailed to Recruitment@castle.somerset.sch.uk or posted to

Mr Rob Trowbridge
Assistant Business Manager
The Castle School
Taunton
Somerset
TA1 5AU

There is specific closing date for applicant as we are looking to appoint as soon as possible. We look forward to hearing from you.

Yours sincerely



Sarah Watson
Headteacher

Job Description

<u>Job Title:</u>	Science Technician
<u>Reports to:</u>	Sandra Pepper, Senior Science Technician Paul Collings, Head of Science
<u>Grade:</u>	Grade 14
<u>Working time:</u>	37 hours per week; term time only
<u>Disclosure Level:</u>	Enhanced.

Main Purpose of Job:

To support high standards of teaching, learning and achievement for all students within the aims of the school by providing effective and efficient technical assistance.

Duties:

The post holder's responsibilities will increase as experience and knowledge is acquired. Training will be given as necessary to enable the provision of practical support. However, the job or duties described may vary or be amended from time to time without changing the level of responsibility associated with the post.

Working under the instruction/guidance of the Senior Science Technician, the Technician will:

1. Ensure that equipment, chemicals and specimens are prepared for practical lessons and examinations, including constructing and setting up equipment as required.
2. Ensure that laboratories and equipment are kept clean and tidy and that laboratory safety regulations are met. Check equipment for safety; clean and sterilise equipment and apparatus and advise students on safety aspects of particular experiments.
3. Dispose of harmful chemicals, Petri dishes and biological specimens whilst observing appropriate safety and environmental considerations.
4. Make up and ensure adequate supplies of standard solutions and other agents.
5. Provide care for plants and animals kept within the Science Department.
6. Liaise with teaching colleagues regarding the design and construction of apparatus.
7. Assist staff and students in the laboratories, including demonstrating equipment and experiments as required.

Standards and quality assurance

- Support the aims and ethos of the school.
- Set a good example in terms of dress, punctuality and attendance.
- Attend team and staff meetings.
- Be proactive in matters relating to health and safety across the school.

Supporting Processes/Post Profile:

Decision Making:

- Correct decisions taken from a range of established alternatives and in line with health and safety regulations.

Physical Effort & Working Conditions:

- Working in a busy laboratory environment with frequent use of potentially hazardous equipment and substances.
- The post requires the lifting and movement of a range of equipment.
- Some use of ICT.

Contacts and Relationships:

- Regular and frequent contact with students and members of staff.
- The most important thing for our children is their safety. We foster a culture of vigilance amongst staff, students and parents. We always listen to children and take their concerns seriously. The Castle School is committed to safeguarding and all staff have a duty of care towards our young people. All complaints and concerns are fully investigated.

Knowledge, Skills & Experience:

- Communication skills, creativity, prioritisation, organisational skills.
- Knowledge of the technical processes required to support effective science teaching would be an advantage but training is available for the right candidate.
- Previous relevant practical laboratory experience.
- A confident use of ICT.

Personal Qualities:

- Enthusiasm
- Flexibility
- Initiative
- Attention to detail
- Ability to work under pressure
- Sense of humour
- Ability to work both alone and as part of a team.

Standards and quality assurance:

- Support the aims and ethos of the school. Set a good example in terms of dress, punctuality and attendance.
- Be proactive in matters relating to health and safety.
- Attend team and staff meetings.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a satisfactory Disclosure and Barring Service (DBS) Enhanced Disclosure Certificate.

This job description is current at the date shown, but, in consultation, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the salary grade and post title.